



# Colehill Parish Council

**Mrs Zoe Caddy, Clerk to the Council**

17 Four Wells Road, Colehill, Dorset, BH21 7BA

Telephone: 01202 880049

email: [clerk@colehill.gov.uk](mailto:clerk@colehill.gov.uk)

[www.colehill.gov.uk](http://www.colehill.gov.uk)

 [colehillpc](https://www.facebook.com/colehillpc)  [colehillnews](https://twitter.com/colehillnews)

01 October 2025

Dear Member

You are summoned to attend a Meeting of **Colehill Parish Council** which will be held at **Colehill Village Hall, Cannon Hill Road, Colehill** on **Tuesday 7<sup>th</sup> October 2025** at **7.15pm**.

Yours faithfully



Clerk

## **A G E N D A**

**1. Apologies for Absence**

To receive apologies for absence – Cllr Leslie Gibson.

**2. Declarations of Interest**

To receive declarations of disclosable pecuniary interests from Members in respect of the following items.

**3. Public Discussion Period**

Members of the public will have an opportunity to raise questions and make representations

**4. Chair's Remarks**

**5. Dorset Councillor Report**

To receive a report from any Dorset Ward Councillor(s) in attendance

**6. Minutes**

To confirm the Minutes of the Council Meeting held on 15<sup>th</sup> July 2025 ([Council Minutes](#))

**7. Any questions arising from Minutes of 15<sup>th</sup> July 2025**

**8. Committee Minutes**

To receive the minutes of the following Committee:

Highways Plans & The Environment Committee 26<sup>th</sup> August 2025 ([HPE Minutes](#))

Finance & General Purposes Committee 26<sup>th</sup> August 2025 ([FGP Minutes](#))

Highways Plans & The Environment Committee 4<sup>th</sup> August 2025 ([HPE Minutes](#))

Highways Plans & The Environment Committee 16<sup>th</sup> September 2025b ([HPE Minutes](#))

**9. Policy and Governance Documents Review**

Following circulation/review to/by the Governance Working Group on 18<sup>th</sup> September 2025, it is recommended to review and to resolve to and adopt the following:

- Community Engagement Policy [Community Engagement Policy](#)
- Health & Safety Policy [Health & Safety Policy](#)
- Expenses Policy [Colehill Expenses Policy](#)

**10. Planning Applications**

To consider and comment upon the Planning Applications listed on the Council's planning webpage where the commenting period is still open and discussion is requested by any Councillor or by any Colehill resident attending the meeting.

**11. Devolution Dorset**

To resolve whether to send representation to the Devolving Dorset event on 30<sup>th</sup> October at a cost of £75 at the George Albert Hotel outside Dorchester.

**12. Delegated Decisions**

To note the following decisions taken under delegated powers:

- Oliver's Park play bark installation - £1,480 (+ reclaimable VAT)
- Daffodil bulb giveaway (page 6 of Council annual plan) at Scouting Jumble Sale - £37:49 (+ 7:12 reclaimable VAT) paper bags £4:79 (+96p reclaimable VAT) and £30 donation to the Scouts.
- Churchmoor Copse path and Centenary bush cut back - £240.00

**13. Insurance**

To resolve to renew the public liability and fidelity insurance cover at a cost of £2,770.52

**14. Internal auditor**

To review quotes and appoint an internal auditor for this municipal year

Option 1 – Mulberry Local Authority Services – guide - £75 per hour plus travel of 45p per mile from Farnham Surrey

Option 2 – Lightatouch – fixed fee of £850

Option 3 – Jane Stacey (last year's auditor) cost to follow once confirmed.

**15. Bench replacement**

To resolve to install a new bench to replace broken one opposite the library – options to follow.

**16. Conversion of the Council to a Town Council**

To resolve to form a working party to investigate the implications of converting from a Parish Council to a Town Council and to further resolve a Terms of Reference and initial members. Draft Terms of Reference to follow.

**17. Local Plan submission**

To receive a recommendation from the Dorset Council Local Plan Working Group and resolve a submission to Dorset Council's Local Plan public consultation.

**18. Accounts for Payment**

To approve the accounts list.

**19. Reports from Representatives on Outside Bodies**

- To receive the draft notes/minutes of the Joint Julian's Bridge Working Group meeting held on 10<sup>th</sup> July 2025.
- To receive the minutes of the Colehill Village Hall Management Committee meeting held on 22<sup>nd</sup> September 2025.

**20. Items for Information and Close of Meeting.**