



Colehill Parish Council

Mrs Zoe Caddy, Clerk to the Council

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7th December 2021

Dear Member,

You are summoned to attend a Meeting of **Colehill Parish Council** which will be held at **Colehill Memorial Hall/Colehill Village Hall Cannon Hill Road, Colehill on Monday 13th December 2021 at 7.15pm.**

Yours faithfully

Clerk

PUBLIC DISCUSSION PERIOD

Members of the public will have an opportunity to raise questions before the meeting starts.

AGENDA

1. **Apologies for Absence**
To receive apologies for absence.
2. **Declarations of Interest**
To receive declarations of disclosable pecuniary interests from Members in respect of the following items.
3. **Chair's Remarks**
4. **Minutes**
To confirm the Minutes of the Council Meeting held on 15th November 2021.
5. **Any questions arising from Minutes of 15th November 2021**
6. **Standing Orders**
Following recommendation by the Governance Working Group who met on 6th December, resolve to adopt the (amended) Standing Orders. (attached)
Please be reminded that the items in the Standing Orders in **bold cannot be changed** as they are legal requirements.
7. **Data Breach Policy**
Following recommendation by the Governance working group who met on 6th December, resolve to adopt the Data Breach Policy. (attached)
8. **Dorset Community Transport**
To resolve whether to fund the bus number 88 for the next budget year and at what level.

9. **Office Expenses (Clerk Office allowance)**
To resolve to increase the Office Allowance made to the Clerk to £45 from £40 per month and that going forward this should increase in line with CPI annually.
10. **Budget and Precept for 2022/2023**
To resolve to approve the budget and earmarked reserves for 2022/23 and to set the Precept for the coming financial year.
11. **Confirmation of the Date for the Annual Meeting & list of Meeting dates for 2022/23**
To note that the Annual Meeting* will be held on the 24th May and to adopt the calendar of meetings for May 2022 to April 2023 (attached) **In an election year the annual meeting must take place on the day when the Councillors take office, or within 14 days thereafter. In any other year it may be held on any day in May.*
12. **Trees**
To resolve to plant 7 trees within Oliver's park to commemorate every decade H M The Queen has been on the throne. This ties with the Queens Green Canopy and will be in preparation for the jubilee next year. Funding for this will come from the Chair's fund.
13. **Vacancy**
To note that Cllr Rawles has not attended a meeting since 4th May 2021. Section 85(1) of the Local Government Act 1972 requires a Member of a Local Authority to attend at least one meeting of that Authority within a six-month consecutive period, unless permission for the absence is granted by the Authority in advance, in order to avoid being disqualified as a Councillor. 6 months of consecutive meetings have been missed with no absence granted and so the elections team at Dorset Council have been informed of the disqualification.
14. **To note/ratify the decisions taken under delegated powers to:**
- Pay for emergency work carried out to the Memorial Hall/Village Hall drains (347.50 plus VAT)
 - Emergency tree works following the recent severe storm (£540 plus VAT)
15. **Audit letter**
To note the contents of the half yearly internal audit report letter.
16. **Memorial/Village Hall Inspection**
To note the contents of the report following the Hall annual inspection and resolve that the report be approved.
17. **Code of Conduct Complaints**
To note that there have been Code of Conduct complaints made against two members and that on investigation by Dorset Council's Monitoring Officer and independent investigator there has been found to be no grounds for further investigation and no apologies to the complainant is required from either member.
18. **Silent Soldier**
To resolve a course of action for 'Tommy'
19. **Oliver's Park Maintenance**
To resolve a maintenance specification/schedule for the next year and to examine whether to appoint a contractor on a three year contract starting in April 2022.
20. **Christmas Party Risk Assessment**
To agree and adopt a Christmas Party Risk Assessment document.

21. Planning Applications

To consider and comment upon the Planning Applications listed below **AND** any application received by the Clerk between the date of this agenda and the date of the meeting:

PA NO	DEVELOPMENT PROPOSED
3/21/1830/HOU 15 th December 2021	Nursery Cottage, Furzehill Erect single storey rear extension, formation of new dormer window and conversion of existing garage. Case Officer: To be allocated, please check the website for an update.
P/VOC/2021/04942 Katie Lomax 16 th December 2021	4 Hayes Lane Erection of 2 chalet bungalows at the rear of the site with associated access and parking (with variation of condition 1 of planning permission 3/21/0255/FUL - to allow for the addition of side dormer windows to each dwelling) 16 Dec
P/HOU/2021/04662 17 th December 2021	17 Sandy Lane Single storey rear extension, roof extension and front dormer Case Officer: To be allocated, please check the website for an update.
3/21/1710/FUL 14 th December 2021	6 Cobbs Road Erect new dwelling, detached car port with storage area and an outbuilding in the rear garden (home office and workshop). Formation of vehicular access to the site.
P/HOU/2021/04765 23 rd December 2021	191 Cutlers Place Raise the height of pitched roof by 1m, convert flat roof to pitched roof. Erect front porch. Conversion of existing loft and garage to living accommodation.
P/HOU/2021/04101 24 th December 2021	68 Hayes Lane 1st floor rear extension, replace existing conservatory with single storey extension

22. Committee Minutes

To receive the minutes of the following Committee:

Highways Plans & The Environment Committee 23rd November (copy attached)

Finance & General Purposes Committee 23rd November (copy attached)

23. Virement

To approve a virement for the expenditure incurred in Local Organisations. If approved, the sum of £500 will need to be taken from s.137 Donations.

Budget	£3000
Expenditure	£3500
Overspend	£500

24. Accounts for Payment

To approve the accounts list.

25. Items for Information and Matters for Forthcoming Agenda.