



## Colehill Parish Council

**Mrs Zoe Caddy, Clerk to the Council**

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18<sup>th</sup> September 2019

Dear Member

You are summoned to attend a Meeting of **Colehill Parish Council** which will be held at **Colehill Memorial Hall, Cannon Hill Road, Colehill**, on **Tuesday 24 September 2019** at **7.30pm**.

Yours faithfully

Clerk

### **PUBLIC DISCUSSION PERIOD**

Members of the public will have an opportunity to raise questions before the meeting starts.

### **A G E N D A**

1. **Apologies for Absence**  
To receive apologies for absence.
2. **Declarations of Interest**  
To receive declarations of disclosable pecuniary interests from Members in respect of the following items.
3. **Chairman's Remarks**
4. **Parish Plan**  
To discuss the next steps in connection with producing a Parish Plan and to discuss connecting with Wimborne Minster on their anticipated Neighbourhood Plan. (See attached information on the difference between the two and the Dorset Council 'call for sites letter' for information)
5. **Library**  
To review the commitment made to ring-fence library funding.
6. **Tree Survey**  
To review quotes for the annual tree survey. (quotes attached)
7. **Chairman's Reception**  
To review preparations so far for the annual reception.

8. **Audit of Accounts – Year End 31 March 2019**  
To review information from the external audit, note that the audit was completed on 03 September by PKF Littlejohn LLP and that there were no issues arising.
9. **Dorset Council's Corporate Plan**  
Cllr Roe to report on Dorset Council's Corporate plan (see document attached)
10. **Expenses**  
To introduce lunch expenses rules and to look at the idea by Cllr Johnson that car-sharing could attract an additional 5p per mile.
11. **Play Area Inspection Training**  
To decide whether to send any Councillors on a RPII Routine Training course. The course costs in the region of £200 per candidate and unfortunately unlike January, there is no reduction for a second Councillor. The optional RPII examination is £100 per candidate. The course syllabus is available here: <http://playinspections.co.uk/routine-training-course>
12. **Insurance quotes**  
To look through the Council's insurance renewal quotes and to resolve which one to proceed with. (quotes to follow)
13. **Climate emergency working party**  
To receive the notes from the first meeting of the Climate Emergency Working party and discuss any initial ideas that are ready to take forward. (notes and proposals attached)
14. **Christmas Tree haulage**  
To look at quotes provided for collecting the Christmas Tree from Charborough Estate and delivering to St Michael's Church (quotes to follow)
15. **Minutes**  
To confirm the Minutes of the Council Meeting held on 27<sup>th</sup> August (copy attached)
16. **Any questions arising from Minutes of 27 August**
17. **Committee Minutes**  
To receive the minutes of the following Committee:  
Highways & Plans Committee                      03 September    (copy attached)
18. **Training**  
The Clerk to advise on any training sessions that are being held.
19. **Accounts for Payment**  
To approve the accounts list.
20. **Reports from Representatives on Outside Bodies**
  - To receive the minutes of the DAPTC Towns & Larger Parishes meeting held on 6 September 2019. (to follow)
21. **Items for Information and Matters for Forthcoming Agenda.**