



Colehill Parish Council

Mrs Zoe Caddy, Clerk to the Council

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29th October 2019

Dear Member

You are summoned to attend a Meeting of **Colehill Parish Council** which will be held at **Colehill Memorial Hall, Cannon Hill Road, Colehill**, on **Tuesday 5 November 2019** at **7.30pm**.

Yours faithfully

Clerk

PUBLIC DISCUSSION PERIOD

Members of the public will have an opportunity to raise questions before the meeting starts.

A G E N D A

1. **Apologies for Absence**
To receive apologies for absence.
2. **Declarations of Interest**
To receive declarations of disclosable pecuniary interests from Members in respect of the following items.
3. **Chairman's Remarks**
4. **Dorset Council Plan**
Cllr Janet Dover to present the latest from Dorset Council on their upcoming plan.
(attachments previously sent)
5. **Cllr Roberts and Cllr Roe**
To note that Councillor Roberts and Councillor Roe have resigned.
6. **Cemetery Committee**
To resolve to appoint another member to represent the Council on the Cemetery Committee.
7. **Co-option**
To resolve the timetable for the co-option following the vacancy that has now arisen.

8. Audit of Parish Council Accounts

To note that the internal auditor has reviewed the controls and procedures in place for the completion of the final accounts up to 30 September 2019 (report letter attached).

9. Grant Aid

To review all the Grant Aid decisions made by the Finance and General Purposes Committee and look at the quotes from the Scouts in connection with the application. To also consider the donation request received from St John's ambulance.

The following applications have been received (copy herewith).		Grant Proposed by Finance and General Purposes Committee	Amount Requested
a	1 st Colehill Scout Group	To Resolve now they have provided further details (previously sent)	£2000
b	Colehill Community Library Ltd <i>Paid in half-yearly instalments</i>	£11,000	£11,000
c	Girlguiding	£600	£800
d	Colehill Memorial Hall	£4,000 plus additional £500 to install wifi which they seem to have declined.	£8,000
e	Citizens' Advice Bureau	£2,500	£2,500
f	East Dorset Tourist Information Centre	£500	£500
g	Sting in the Tale A Festival of Stories	£500	£500
h	Colehill Nursery	£500	£2000
i	Wimborne History Festival	£500	£500
J	Life Education Wessex	Not eligible	£665
K	Vision Dial-a-Ride	£500	£500

10. Progress on the Remembrance Parade

To review and update members on the progress so far on the upcoming Remembrance Parade and to adopt the latest version of the risk assessment (attached)

11. Climate Emergency Proposals

To receive the notes from the first meeting of the Climate Emergency Working party and discuss the next ideas that are ready to take forward. (notes and proposals attached)

12. CIL Payments

Cllr Urquhart to report on the CIL payments received and talk through the rules and restrictions on how these can be spent.

13. Tree on Cutlers Place land

To note that Cllr Dover reported a dangerous tree on the land at Cutlers Place and that it needed to be dealt with and removed immediately. The Clerk and Chairman arranged for this to be organised as an emergency with the spending authority stated in the Financial Regulations point 4.5.

14. SID data and the use of Social media

15. Minutes

To confirm the Minutes of the Council Meeting held on 24 September (copy attached)

- 16. Any questions arising from Minutes of 24 September**
- 17. Committee Minutes**
To receive the minutes of the following Committee:
- | | | |
|--------------------------------------|--------------------------|-----------------|
| Highways & Plans Committee | 1 st October | (copy attached) |
| Finance & General Purposes Committee | 8 th October | (copy attached) |
| Highways & Plans Committee | 22 nd October | (copy attached) |
- 18. Training**
The Clerk to advise on any training sessions that are being held.
- 19. Tree Report**
To review the annual tree inspection and look at quotes for carrying out the works required. (report previously sent, quotes available on the evening)
- 20. Room Hire**
To look at the cost of hiring the Committee room across a year on a meeting-by-meeting basis and investigate the option of paying an annual fee for hire with unlimited use.
- 21. New Neighbourhoods Working Group**
To resolve which members are going to join the working group and be involved in the potential Parish and/or Neighbourhood plan possibly linking with Wimborne.
- 22. Neighbourhood Plan**
To note documents (to follow)
- 23. Accounts for Payment**
To approve the accounts list.
- 24. Approval of Leave of Absence**
To approve a leave of absence for Cllr Mitchell until after Christmas.
- 25. Reports from Representatives on Outside Bodies**
- To receive a report from Cllr Cunningham on the Reef meeting of 25 September 2019 (attached)
- 26. Items for Information and Matters for Forthcoming Agenda.**

Diary Dates:

- The Remembrance Day Parade – 10 November 2019. If not attending the church service at St Michael's Church then meet at 10.30am at the St Michael's Church Centre car park.
- The Chairman's Reception – 15 November 2019.
- Meeting with Parking Enforcement – 18th November 10am.
- The Clerk is on leave on 25 & 26th November 2018.

Available at the meeting:

- Countryside Voice newsletter.
- Open Space autumn newsletter.