



# Colehill Parish Council

**Mrs Zoe Caddy, Clerk to the Council**

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29<sup>th</sup> November 2023

Dear Member

You are summoned to attend a Meeting of **Colehill Parish Council** which will be held at **Colehill Village Hall, Cannon Hill Road, Colehill** on **Tuesday 5<sup>th</sup> December 2023** at **7.15pm**.

Yours faithfully

*Zoe Caddy*

Clerk

## AGENDA

1. **Apologies for Absence**  
To receive apologies for absence.
2. **Declarations of Interest**  
To receive declarations of disclosable pecuniary interests from Members in respect of the following items.
3. **Public Participation Session**  
Members of the public will have an opportunity to raise questions and make representations.
4. **Chair's Remarks**
5. **Minutes**  
To confirm the Minutes of the Council Meeting held on 24<sup>th</sup> October 2023
6. **Any questions arising from Minutes of 24<sup>th</sup> October 2023** ([here](#))
7. **Committee Minutes**  
To receive the minutes of the following Committee:  
Highways Plans & The Environment Committee 7<sup>th</sup> November ([here](#))  
Finance & General Purposes Committee 21<sup>st</sup> November ([here](#))
8. **Exclusion of Press and Public**  
*To propose, second and agree that in view of the nature of the business to be transacted during the next two agenda items it is likely that if a member of the public were present during the following item there would be a disclosure of exempt information as defined in Part 1 of Schedule 12A on the Local government Act 1972 and they therefore be excluded from the meeting in accordance with Section 1(2) Public Bodies (Admission to Meetings) Act 1960 (as extended by s. 100 of the Local Government Act 1972)*

- 9. Legal advice re Cemetery agreement**  
To review the changes to the legal paperwork recommended by the local government specialist solicitor Surrey Hills and to resolve next steps.
- 10. Staff Matters**  
To resolve to appoint one of the applicants into the Assistant Clerk position on recommendation from the recruitment panel in line with minute point 164.23.
- 11. Oliver's Park Play Area**  
To undertake the following:
- 1) Review tenders/proposals following the new play equipment specification uploaded to the Contract Finder portal, options accessible here - [Oliver's Playground Refurbishment – Colehill Parish Council](#)
  - 2) To receive a recommendation from the Oliver's Park Working Group following undertaking and review of public consultation via both the website and face-to-face in school children's consultation.
  - 3) To resolve to appoint a scheme and contractor
  - 4) To resolve where funding will come from for this project (working budget, reserves or CIL)
  - 5) To resolve anything outstanding in connection with the above.
- 12. Planning Applications**  
To consider and comment upon the Planning Applications listed on the Council's planning webpage where the commenting period is still open and discussion is requested by any Councillor or by any Colehill resident attending the meeting.
- 13. Dorset Community Transport**  
To resolve to support the funding of bus service 88 in 2024/25 – cost awaited but anticipated imminently from Dorset Community Transport.
- 14. Telephone Box Adoption**  
To resolve to sign the adoption paperwork and to set up a public consultation for residents to establish what they would like to see the telephone box used for.
- 15. Budget and Precept 2024/25**  
To approve a budget and earmarked reserves for 2024/25 and to set the Precept for the coming financial year.
- Attachments:
- (a) Draft Budget for 2024/25 with predicted end of year expenditure for 2023/24
  - (b) Receipts & Payments and Estimated Balances
- 16. Accounts for Payment**  
To approve the accounts list.