



## Colehill Town Council

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30<sup>th</sup> March 2026

Dear Member

You are summoned to attend a Meeting of **Colehill Town Council** which will be held at **Colehill & Wimborne Youth & Community Centre** on **Tuesday 7<sup>th</sup> April 2026** at **7.15pm**.

Yours faithfully

*Zoe Caddy*

Clerk

### AGENDA

- 1. Apologies for Absence**  
To receive apologies for absence.
- 2. Declarations of Interest**  
To receive declarations of disclosable pecuniary interests from Members in respect of the following items.
- 3. Public Discussion Period**  
Members of the public will have an opportunity to raise questions and make representations.
- 4. Chair's Remarks**
- 5. Minutes**  
To confirm the Minutes of the Council Meeting held on 3<sup>rd</sup> February 2026 ([Council Minutes 3<sup>rd</sup> February 2026](#))
- 6. Any questions arising from Minutes of 3<sup>rd</sup> February 2026**
- 7. Dorset Councillor Report**  
To receive a report from any Dorset Councillor present.
- 8. Committee Minutes**  
To receive the minutes of the following Committees:  
Highways Plans & The Environment Committee 24<sup>th</sup> February 2026 ([HPE Minutes](#))  
Finance & General Purposes Committee 24<sup>th</sup> February 2026 ([FGP Minutes](#))  
Highways Plans & The Environment Committee 10<sup>th</sup> March 2026 ([HPE Minutes](#))  
Finance & General Purposes Committee 10<sup>th</sup> March 2026 ([FGP Minutes](#))
- 9. Policy and Governance Documents Review**  
Following circulation/review to/by the Governance Working Group on 26<sup>th</sup> February 2026, it is recommended to review and to resolve to and adopt the following:

- Complaints Policy - revision attached
- Co-option Policy and Questionnaire - revision to follow
- Effectiveness of the Internal Audit - [to change references to JPAG to the new SAPPP Practitioners' Guide. Remove reference to IIA as the current Internal Auditor is no longer a member due to the financial constraint of membership.](#)
- Risk Register - [to remove a line which refers to the financial risk resulting from our lease commitments on Village Hall, and the need for us to do an annual inspection.](#)
- Social Media policy - no changes proposed

**10. Planning**

To consider and comment upon the Planning Applications listed on the Council's planning webpage where the commenting period is still open and discussion is requested by any Councillor or by any Colehill resident attending the meeting. To further resolve to send a letter highlighting issues including Highways to Dorset Council in connection with the Aldi site.

**11. Colehill and Wimborne Youth and Community Centre**

To resolve to appoint any new Trustees onto the Board of the Council's charity.

**12. DAPTC/Dorset Council**

To consider the draft DAPTC Statement of Reasonable Expectations (SoRE) and determine this Council's response ahead of the DAPTC 2025 AGM on 30 May 2026. Councillors are asked to review the proposal through the lens of the wider parish and town council community and its collective relationship with Dorset Council. Councils are also invited to offer any significant feedback or suggested amendments, which DAPTC will gather for a review with Dorset Council in 12–18 months."

**13. Co-op Noticeboard**

To resolve further details and installation quote for the replacement board at the Co-op. [6 x A4 MmT 3-bay Lockable External Noticeboard Landscape Format](#)

Decisions which need to be made when ordering are:

- Finish: Dark or golden oak
- Display board material (e.g. pinboard or magnetic)
- Same access (presume key) for each bay or different
- Header finish
- Header lettering style: Engraved, engraved and colour fill (and if so the colour), vinyl
- Header lettering font
- Logo or no logo

To resolve the removal and disposal of old boards and installation of the new one at a cost of £496.77 + recoverable VAT.

**14. Exercise Equipment**

Following obtaining quotes for the specification previously resolved, to discuss and resolve an option to have installed as well as any decisions in relation to the project. Exercise equipment quote summary to follow once the Oliver's Park working Group have formulated their recommendations.

**15. Play Area Inspection Contract**

To resolve to renew the contract to have the Oliver's Park Play Area inspected once a month at an annual cost of £720 + recoverable VAT.

**16. Reserves Transfer**

To resolve to move £35,000 reserve funds into the Cambridge and Counties account now that the FSCS Deposit Protection Limit has been increased.

- 17. Bank Signatory**  
To resolve additional Barclays Bank signatories that will also be able to access online banking.
- 18. Tree Works**  
To resolve the contractor and felling of two trees in Triangle Woods. Quotes received are £1,880.00 and £1,550.00
- 19. BDO LLP**  
To resolve whether there are any conflicts of interest with BDO LLP the external auditor for this year.
- 20. Accounts for Payment**  
To approve the accounts list.
- 21. Reports from Representatives on Outside Bodies**
  - To receive the notes of the Joint Julian's Bridge Working Group meeting held on 26<sup>th</sup> March 2026.
- 22. Items for Information and Close of Meeting.**