



Colehill Parish Council

Mrs Zoe Caddy, Clerk to the Council

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2nd December 2020

Dear Member

You are summoned to attend a Meeting of **Colehill Parish Council** which will be held at **Colehill Memorial Hall, Cannon Hill Road, Colehill or via Zoom**

<https://zoom.us/j/94612109272?pwd=WXVmcTladHJxZW5MUEFVc003SkpYUT09> Meeting ID: 946 1210 9272

Passcode: 670894 on **Tuesday 8th December 2020 at 7.15pm.**

Yours faithfully



Clerk

PUBLIC DISCUSSION PERIOD

Members of the public will have an opportunity to raise questions before the meeting starts.

A G E N D A

1. **Apologies for Absence**
To receive apologies for absence.
2. **Declarations of Interest**
To receive declarations of disclosable pecuniary interests from Members in respect of the following items.
3. **Chairman's Remarks**
4. **Planning Applications**
To consider and comment upon the Planning Applications listed below:

| PA NO | DEVELOPMENT PROPOSED |
|---------------------------------|--|
| 3/20/1739/HOU Claire Hicks | 65 Bridle Way To create a bay window in reception room. |
| 3/17/0848/FUL Naomi Shinkins | Land at Leigh Road, Colehill Hybrid planning application comprising 1) Full application for 44 dwellings with associated roads, footways, amenity areas, parking, open space, a drainage pumping station and a sustainable urban drainage system with surface water attenuation ponds in the eastern sector of the site as well as the provision of a principal access road from Leigh road as per the scheme approved under ref 3/14/1097/FUL other than the amended |

| | |
|--|---|
| | surface water drainage arrangements and 2) Outline planning application for a First School of 1.2 hectares in extent with means of access via the road and footway system incorporated in the accompanying full application and other matters reserved :- all as part of the development provided for under Policy WWMC8 of the Christchurch and East Dorset Local Plan Part 1 - Core Strategy (2014) |
|--|---|

5. Acceptable Usage Policy

To adopt the Acceptable Usage Policy for Council owned laptop and tablets. (attached)

6. Standing Orders/Terms of Reference

To review, amend and adopt the Standing Orders. The Risk Assessment Working Group (which going forward and following adoption of the new Terms of Reference will be called the Governance Working Group) met on 20th Nov to review our Standing Orders against the latest Model version issued by NALC. Council to resolve to adopt the proposed draft of Standing Orders and the revised Terms of Reference for the working group. Please be reminded that the items in **bold cannot be changed** as they are legal requirements. (Attached with recommended changes following the Governance Working Groups review)

7. Political Affiliation

A recent party political leaflet distributed to residents in Colehill contained a number of factual inaccuracies and may have given residents the impression that a number of recent decisions have been made on a party political basis. It is proposed that we add a clause to our standing orders to state that "Colehill Parish Council is a non-political organisation. Individual councillors may hold political affiliations, but no council decisions will be made on a party political basis and councillors should not seek party political gain from services or projects delivered by the council".

8. Debit Card Limit increase

To resolve to increase the spending limit within our Financial Regulations to £3,000. (Opinion from the Auditor attached)

9. Dorset Council Local Plan consultation

A presentation from Dorset Councillor Maria Roe on the Dorset Council Local Plan review.

10. Confirmation of the date for the Annual Meeting

To note that the Annual Meeting* will be held on the 25th May 2021.

**In an election year the annual meeting must take place on the day when the Councillors take office, or within 14 days thereafter. In any other year it may be held on any day in May.*

The calendar of meetings for May 2021 to April 2022 will be presented to the January Council meeting.

11. Virtual Meeting Policy

To adopt the revised Virtual Meeting Policy

12. Minutes

To confirm the Minutes of the Council Meeting held on 3rd November 2020 (copy attached)

To confirm the Minutes of the Special Council Meeting held on 22nd September 2020 (copy attached)

13. Any questions arising from Minutes of 3rd November or 22nd September.

14. Committee Minutes

To receive the minutes of the following Committee:

Highways Plans & The Environment Committee 10 November 2020 (copy attached)

Finance & General Purposes Committee 24 November 2020 (copy attached)

Highways Plans & The Environment Committee 1 December 2020 (copy attached)

15. Accounts for Payment

To approve the accounts list.

16. Reports from Representatives on Outside Bodies

- To receive the minutes of DAPTC meeting held on 29th September 2020.

17. Items for Information and Matters for Forthcoming Agenda.

Information:

- The Clerk will be on annual leave between 21st December and 4th January 2021