



Colehill Parish Council

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3rd July 2024

Dear Member

You are summoned to attend a Meeting of **Colehill Parish Council** which will be held at **Colehill Village Hall, Cannon Hill Road, Colehill** on **Tuesday 9 July 2024** at **7.15pm**.

Yours faithfully

Zoe Caddy

Clerk

AGENDA

1. **Apologies for Absence**
To receive apologies for absence.
2. **Declarations of Interest**
To receive declarations of disclosable pecuniary interests from Members in respect of the following items.
3. **Public Participation Session**
Members of the public will have an opportunity to raise questions and make representations.
4. **Chair's Remarks**
5. **Minutes**
To confirm the Minutes of the Council Meeting held on 22nd May 2024 ([here](#))
6. **Any questions arising from Minutes of 22nd May**
7. **Committee Minutes**
To receive the minutes of the following Committee:
Highways Plans & The Environment Committee 11th June ([here](#))
Finance & General Purposes Committee 25th June ([here](#))
8. **Dorset Councillor Report**
To receive a report (written if not available to attend) from Dorset Councillor(s).
9. **Governance Documents**
To review and to resolve to adopt the following:
[Standing Orders here](#) – proposed amendment at s.15(a) **The Proper Officer shall be either (i) the Clerk or (ii) an appointed locum or other member of staff nominated by the**

Council or Clerk to undertake the work of the Proper Officer when the Proper Officer is absent.

Financial Regulations – this is a newly released and revised version. When reviewing this to further resolve to add the current Assistant Clerk to the Barclays account as a signatory.

Asset Register – To review and resolve the updated asset register. To tie in - to further resolve a course of action with the assets currently in Furzehill and to agree the pre-insurance quotes questionnaire and declaration.

Please can Members read these documents prior to the meeting.

10. Local Council Award Scheme

To discuss and resolve whether to apply for the next LCAS level of Quality Council following obtaining the Foundation level previously. Report to follow from the Assistant Clerk.

11. Planning Applications

To consider and comment upon the Planning Applications listed on the Council's planning webpage where the commenting period is still open and discussion is requested by any Councillor or by any Colehill resident attending the meeting.

12. August Committee Meeting dates

To note that the Committee meetings scheduled in August will be moved back a week to 20th August due to staff annual leave.

13. Training

Members are reminded to attend any booked training not yet completed with DAPTC.

14. Accounts for Payment

To approve the accounts list.

15. Reports from Representatives on Outside Bodies

- To receive the minutes of the Village Hall meeting held on 24th June 2024.

16. Items for Information and close of meeting.