



# Colehill Parish Council

**Mrs Zoe Caddy, Clerk to the Council**

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 [colehillpc](#)  [colehillnews](#)

8<sup>th</sup> March 2023

Dear Member

You are summoned to attend a Meeting of **Colehill Parish Council** which will be held at **Colehill Village Hall, Cannon Hill Road, Colehill** on **Tuesday 14<sup>th</sup> March 2023** at **7.15pm**.

Yours faithfully

*Zoe Caddy*

Clerk

## **AGENDA**

1. **Apologies for Absence**  
To receive apologies for absence.
2. **Declarations of Interest**  
To receive declarations of disclosable pecuniary interests from Members in respect of the following items.
3. **Public Participation Period**  
Members of the public will have an opportunity to make representations and raise questions during this period.
4. **Chair's Remarks**
5. **Minutes**  
To confirm the Minutes of the Council Meeting held on 24<sup>th</sup> January 2023 ([here](#))
6. **Any questions arising from Minutes of 24<sup>th</sup> January 2023**
7. **Committee Minutes**  
To receive the minutes of the following Committee:  
Highways Plans & The Environment Committee 28<sup>th</sup> February ([here](#))  
Finance & General Purposes Committee 28<sup>th</sup> February ([here](#))
8. **Policy and Governance Document Review and Adoption**  
Following a consultation with members of the Governance Working Group, the below policies and documents are recommended for adoption. To review and to resolve to adopt the following:  
  
Acceptable Usage Policy (no recommended changes) [here](#)  
Complaints Policy (no recommended changes) [here](#)  
Grant Aid Process (no recommended changes) [here](#)

Review of the Effectiveness of the Internal Audit (attached - no recommended changes)  
 Model Publication Scheme (attached - a minor change to remove reference to the old Parish Plan, and improving the wording for our 'key achievements and outline plans')  
 Risk Register (attached - remove Covid section)  
 Petition Policy (attached, new document)

Please can Members read these documents prior to the meeting.

It is a requirement of the External Auditor that Council approves these documents.

## 9. Meeting Dates

Due to the Committee Room already being booked, to resolve to move two scheduled meeting dates later in the year as follows:

19<sup>th</sup> September 2023 to 12<sup>th</sup> September 2023

14<sup>th</sup> November 2023 to 7<sup>th</sup> November 2023

## 10. Applications for Grants and Donations 2023/24

To resolve grant aid awards and values in conjunction with received applications

The following applications have been received (copy herewith).		Previous Grant(s)	Amount Requested
a	Colehill Community Library	£11,000 annually since 2017 then before that £10,500 annually	<b>£11,000 for annual running costs and utilities</b>
b	Streetlight	Nothing since 2014	<b>£1,000 towards keeping the toddler soft play area free to use</b>
C	Colehill Village (Memorial) Hall	2022/23 - £2,440.80 2021/22 - £0 2020/21 - £7,036.00 2019/20 - £4,000.00 2018/19 - £4,000.00 2017/18 - £6,500.00 2016/17 - £6,500.00	<b>£14,000 for replacement of the ladies toilets</b>

## 11. Accounts for Payment

To approve the accounts list.

## 12. Reports from Representatives on Outside Bodies

- To receive a report from Cllrs Murgatroyd, Gibbs and Keniston on the networking event at Kingston Maurward on 9<sup>th</sup> March.

## 13. Items for Information and Matters for Forthcoming Agenda.