

At the Council Meeting of **COLEHILL PARISH COUNCIL** held at COLEHILL MEMORIAL HALL on **10 December 2019**, at **7.30pm**.

PRESENT

Cllr Emma Urquhart, Chairman
Cllr Charlotte Greening, Vice-Chairman
Cllrs Nigel Bridle, Clare Davison, Andy Gale, Leslie Gibson, KD Johnson, David Mitchell and Stefan Morawiec.

APOLOGIES

Cllrs Susan Cowsill, Pete Cunningham, Janet Dover, David Packer.

IN ATTENDANCE

Mrs Z Caddy – Clerk.
Ms Karen St Clair – Cemetery Clerk

Karen St Clair gave a brief overview of the Wimborne and Colehill Joint Management Committee structure and the commitment and involvement needed from a Councillor who joins.

301.19 DECLARATIONS OF INTEREST

There were no declarations of interest.

302.19 CHAIRMAN'S REMARKS

Cllr Urquhart said thank you to all those who came to the Remembrance Service and Parade and also those who came to the turning on of the Christmas lights event. She also reminded members of the Code of Conduct and the need to be courteous when speaking at the meetings. The 7 Nolan principles were read out and she reminded members that their conduct should in line with the recommendations and requirements in the Good Councillors Guide.

303.19 REPRESENTATION ON THE WIMBORNE CEMETERY JOINT MANAGEMENT COMMITTEE

It was RESOLVED that Cllr Bridle would now join the Wimborne Joint Management Committee and that Cllr Morawiec would go along to meetings if necessary.

304.19 DORSET COMMUNITY TRANSPORT

Following the recommendation from the Finance and General Purposes committee to continue to fund the Dorset Community Transport bus in the financial year 2020/2021 it was RESOLVED to make a grant in accordance with the Transport Act 1985 s.106A of £5,100.00

305.19 CONFIRMATION OF THE DATE FOR THE ANNUAL MEETING

It was NOTED that the Annual Meeting will take place on May 26th 2020.

306.19 BUS SHELTER

Following Highways and Plans recommendation to purchase a bus shelter for opposite Dales Drive in accordance with the Parish Council Acts 1957 s1. This was RESOLVED. The 4 quotes obtained by the Clerk had been examined at the previous Highways and Plans meeting BC Shelters were the company chosen and the price was £3,085.00 plus VAT. They are the company that installed the shelter outside the Pharmacy last year it was felt that the shelter would match exactly with the Pharmacy one and aesthetically would look better within the village. The Clerk had since last week telephoned BC Shelters to ask why last year the shelter was £1995 and this year £3085 for the same thing. She was told last year they had a lot of stock that had built up and they put the shelters on promotion. They did kindly offer to reduce the price to £2,635 +VAT for the proposed one.

307.19 CIL PAYMENTS

Cllr Urquhart presented the Clerks report on CIL payments and it was AGREED that the new bus shelter would be funded from £1,563.75 CIL money received in October 2018 with the bus shelter balance coming from the £9,022.50 payment made in November 2018.

308.19 PROCEDURE FOR PRESENTING QUOTES

It was AGREED that quotes would be sent to members as and when they arrive in the office. Cllr Morawiec suggested that the Council or Committee chairman if they so desired could compile the quotes and send out a report to other members. This will go on a further agenda.

309.19 CHANGING THE NAME OF THE HIGHWAYS AND PLANS COMMITTEE

Cllr Urquhart reported that barely any Parish and Town Councils were using the term Highways in any of their Committees due to having no jurisdiction over Highways and that Wimborne Town Council for example have the Highways at Dorset Council telephone number on the front page on their website to ensure Highways matters are going straight to the right place. She suggested it is replaced with the more up to date and relevant title Environment and Planning. This could then include the proposed National Park, Climate emergency matters, potential Neighbourhood and/or Parish plan proposals as well as Oliver's Park etc. Cllr Gale supported the idea. Cllr Johnson said it has always been Highways and Plans. Cllr Morawiec said that we should divorce ourselves from the past and move forward and the Environmental issues need a heading that is appropriate. Cllr Gale said the environment and planning go hand in hand. Cllr Davison said that we must still listen to resident's concerns over the Highways. Cllr Mitchell proposed that it be renamed Highways Plans and the Environment. This was RESOLVED.

310.19 NEIGHBOURHOOD PLAN UPDATE

This was Deferred to January.

311.19 MEMORIAL HALL HIRE PAYMENT

It was RESOLVED to pay the Memorial Hall Management committee the sum £375 for January, February and March, being an apportionment of the annual £1,500 fee agreed for unlimited room hire. The full £1,500 would then be paid on 1st April for the full financial year of 2020/2021.

312.19 MEMORIAL HALL UPDATE

Cllr Gibson gave a verbal report on the content of the recent meeting attended of the Memorial Hall Management Committee. it was AGREED that the situation would be looked at again in March.

313.19 VE WEEKEND BUDGET

Following Finance and General Purposes recommendation to earmark £7,000.00 from the reserves for the VE weekend Celebrations RESOLVED to allocate this in accordance with the Local Government Act 1972 s.145.

314.19 VIREMENTS

Members considered the virement proposals and RESOLVED that virements listed below be approved.

Budget heading	Projected overspend	Taken from Budget heading	Amount left in the budget
Bank charges	£180.00	Projector and screen	£793.41
Travel expenses	£175.00	Projector and screen	£613.41 (after spend on above item)
Clerk training	£540.00	Projector and screen	£73.41 (after spend on above items)
Subscriptions	£64.82	Projector and screen	£8.59 (after spend on above items)
s.137 payments	£1,500.00	Oliver's Park Maintenance	£8,100.47
Bus shelters	£585.00	Oliver's park maintenance	£6,600.47 (after spend on above item)
Litter clearance	£209.46	Publicity	£972.50
War Memorial	£275.00	Publicity	£763.04 (after spend on above item)

315.19 MINUTES

The Minutes of the Council Meeting held on 05 Nov were submitted.

RESOLVED that the Minutes be approved and signed.

316.19 MATTERS ARISING ON THE MINUTES

There were no matters arising

317.19 COMMITTEE REPORTS

- (a) HIGHWAYS & PLANS – 12 November
The report of the Meeting was submitted.

RESOLVED that the report be approved and adopted.

- (b) HIGHWAYS & PLANS– 3rd December
The report of the Meeting was submitted. It was noted that the wording agreed at the meeting for the submission to Dorset Council by way of comments, was not the wording that was not the only text, other comments were also submitted.

RESOLVED that the report be approved and adopted.

- (c) FINANCE AND GENERAL PURPOSES – 3rd December
The report of the Meeting was submitted.

RESOLVED that the report be approved and adopted.

318.19 TRAINING

Members NOTED that there is no training available until next year and the new schedule from DAPTC is not yet published.

319.19 ACCOUNTS FOR PAYMENT

RESOLVED that the accounts listed in Appendix 1 to these Minutes in the Minute Book be passed for payment and cheques drawn accordingly.

320.19 REPORTS

Members NOTED the following information:

- (a) Wimborne Cemetery Joint management Committee minutes from the meeting on 18th November 2019.

The reports appear as Appendix 2 to these Minutes in the Minute Book.

321.19 ITEMS FOR INFORMATION AND MATTERS FOR FORTHCOMING AGENDA

Cllr Johnson said that as the recent DAPTC meeting it was announced that Hilary Trevorah the Chief Executive was retiring at the end of March 2020.

The Meeting ended at 9:35 pm.

CHAIRMAN