

At the Council Meeting of **COLEHILL PARISH COUNCIL** held at COLEHILL VILLAGE HALL on **22<sup>ND</sup> August 2023**, at **7.15pm**.

**PRESENT**

Cllr Nigel Bridle, Chair

Cllr Leslie Gibson, Vice-Chair

Cllrs Clare Davison, Ann Edwards, Michael Gibbs, Mark Keniston, KD Johnson, Ken Murgatroyd, Andy Todd and Emma Urquhart

**APOLOGIES**

No Apologies

**IN ATTENDANCE**

Mrs Z Caddy – Clerk.

**85.23 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**86.23 CHAIR'S REMARKS**

Thanks to Cllr Johnson for helping out at the Dreamboats Regatta. Thanks to Cllr Urquhart and the Clerk for dealing with a vandalism situation at Coombes Wood. Thank you to the Reef for such a fantastic school uniform re-distribution project helping over 300 local families as well as Co-mad for the loan of the rails.

**87.23 PUBLIC PARTICIPATION**

There were no members of the public in attendance.

**88.23 MINUTES**

The Minutes of the Council Meeting held on 18<sup>th</sup> July were submitted.

RESOLVED that the Minutes be approved and signed.

**89.23 MATTERS ARISING ON THE MINUTES**

There were no matters arising.

**90.23 BLISTER PACK PROJECT**

It was RESOLVED to fund the recycling of blister pack project for a further 6 boxes with a review after that.

**91.23 DAPTC AGM RESOLUTIONS**

It was AGREED that nothing would be submitted to DAPTC in terms of resolution suggestions for the AGM on 18<sup>th</sup> November 2023.

**92.23 SOLICITORS INVOICE**

It was RESOLVED to pay the last invoice of £1,420+VAT in connection with the Reef acquisition.

**93.23 DELEGATED DECISIONS**

It was RESOLVED that the following decisions taken under delegated authority are agreed:

Bramble cut back and hole in-fill at Coombes Wood - £300

Powder-coating of donated noticeboard - £240 + VAT (VAT recoverable)

#### **94.23 NOTICEBOARD INSTALLATION**

It was RESOLVED to instruct Dorset Council to carry out the installation of the donated/refurbished noticeboard by at Oliver's Park - £464.28 +VAT (VAT recoverable) and that the noticeboard will be placed along the new path.

#### **95.23 VILLAGE HALL REPRESENTATIVE**

It was RESOLVED that Cllr Urquhart will replace Cllr Bridle as representative on the Village Hall Committee.

#### **96.23 THE REEF (COLEHILL AND WIMBORNE YOUTH AND COMMUNITY CENTRE)**

It was RESOLVED that Cllr Bridle will now be a trustee & Director of The Reef (Colehill & Wimborne Youth & Community Centre)

#### **97.23 PLANNING APPLICATIONS**

From the applications currently listed on [www.colehill.gov.uk](http://www.colehill.gov.uk), members reviewed and discussed the following - comments were recorded as follows:

<b>PA No</b>	<b>Development Proposed</b>
P/FUL/2023/02313	Robinswood, Furzehill, Colehill, Dorset, BH21 4HD Sever plot, demolish existing garage and erect 1no. dwelling  No Objection.
P/HOU/2023/04415	52 Pilford Heath Road, Colehill, Dorset, BH21 2NB Conversion of the existing garage, rear extension, new dormer window to the front elevation and change to material aesthetic throughout.  No Objection.
P/VOC/2023/03551	Nursery Cottage, Furzehill, Colehill, Dorset, BH21 4HD Variation of Conditions 2,3,4,5,7,8,9 of PA 3/21/1830/HOU – Erect single storey rear extension, formation of new dormer window and conversion of existing garage  No Objection.
P/HOU/2023/04225	29 Beaucroft Lane, Colehill, Dorset, BH21 2PD Replace existing garage with single building  No Site notice. No Objection.
P/HOU/2023/01182	Rushlands, Leigh Lane, Colehill, Dorset, BH21 2PR Install 2no.Dormers & external alterations  No Objection.

P/HOU/2023/04119	65 Cutlers Place, Colehill, Dorset, BH21 2HX Alterations to first floor dormers, roof light, rear ground floor extension, extend garage and infill ground floor front, steps at rear.  No Objection.
P/HOU/2022/06988	Winget, Dogdean, Colehill, Dorset, BH21 4HA Erect side extension with associated windows and doors. Relocate main entrance.  No Objection.
P/HOU/2023/04644	145 Middlehill Road, Colehill, Dorset, BH21 2HJ Erect single storey rear extension.  No site Notice. No Objection.
P/HOU/2023/04637	15 Ashmeads Close, Colehill, Dorset, BH21 2LG Remove flush flat roof fascia around front integral double garage and porch and replace with a projecting fascia including gutter with tiled pitched roof with hipped corners to perimeter of existing flat roof.  No Objection.
P/NOTP/2023/04764	Junction of Dales Drive Colehill BH21 2JT Removal of BT Telephone Box  Objection – This is a phonebox which is adjacent to the defibrillator and has been used for an emergency call in the last year.

98.23

**GOVERNANCE DOCUMENTS**

Members reviewed the following documents:

- Crime & Disorder Policy
- Health & Safety Policy [here](#)
- Expenses Policy (note the HMRC mileage rates haven't changed)
- Disciplinary Procedure
- Equal Opportunities Policy
- Grievance Procedure

The RESOLVED changes to those listed above from the previous versions remove the next review date to negate the need to update and republish documents if they don't change

- Asset register
  - Highways, Plans & the Environment Committee Terms of Reference
  - Finance & General Purposes Terms of Reference
- Sickness & Absence Policy - an amendment to say employees (other than the Clerk) should contact the Clerk if sick rather than needing to contact the Chair.

RESOLVED that these further 4 documents listed above are approved.  
Where necessary all these documents will be published online.

**99.23 ACCOUNTS FOR PAYMENT**

RESOLVED that the accounts listed in Appendix 1 to these Minutes in the Minute Book be passed for payment accordingly.

**100.23 CEMETERY**

The meeting discussed the proposed legal agreement in connection with the Cemetery and it was RESOLVED to take some legal advice on the proposed document. The Clerk will investigate suitable firms and obtain quotes.

**101.23 ITEMS FOR INFORMATION AND MATTERS FOR FORTHCOMING AGENDA**

Cllr Johnson is dealing with a tree issue.

There is a noticeboard that was previously attached to the petrol station at Hayes Lane – this needs to be collected – Cllr Davison offered to do this.

Cllr Urquhart feels that co-options are important before the election next year.

The Meeting ended at 8:52 pm.

CHAIR