

At the Council Meeting of **COLEHILL PARISH COUNCIL** held at via ZOOM on **26<sup>th</sup> January 2021**, at **7.15pm**.

**PRESENT**

Cllr Emma Urquhart, Chair

Cllrs Natalie Borrill, Nigel Bridle, Christina Davies, Janet Dover,  
Michael Gibbs, Leslie Gibson and KD Johnson

**APOLOGIES**

Cllrs Charlotte Greening, Roger Warner

**IN ATTENDANCE**

Mrs Z Caddy – Clerk.

**671.21 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**672.21 CHAIR'S REMARKS**

Cllr Urquhart said that she had read the Dorset Council local plan consultation document and it's very interesting in terms of other areas which feed into Colehill. Thanks go to Cllr Johnson for sharing links on social media to the various documents and webinars to help residents access it all.

**673.21 PRECEPT 2021/22**

Dorset Council had advised that the Tax Base for 2021/22 was 3081.

The Members considered the receipts and payments for 2019/20, the estimated balances for 2020/21, the budget for 2020/21 and the earmarked reserves for 2020/21.

Cllr Bridle proposed a Parish Council Tax Levy of £39.50, seconded by Cllr Borrill. With a budget of £159,423.78 and a predicted income of £134,895.87 this would mean that £24,527.91 would need to be drawn down from reserves. Unanimous.

RESOLVED that:

- (a) the budget for 2021/22 of £159,423.78 and the earmarked reserves be approved.
- (b) a precept of £121,703.61 be levied on Dorset Council. This gave an equivalent Parish Council Tax Levy of £39.50, a 1.28% increase on that for 2020/21 (£39.00);

*Background Papers: CPC Budget File.*

## **674.21 RISK ASSESSMENT DOCUMENTS**

Members reviewed the following documents:

1. Insurance, including the employee dishonesty cover of £150,000.
2. Effectiveness of Internal Audit.
3. Risk Register.
4. Fixed Assets Register.
5. Model Publication Scheme.
6. Complaints Policy.
7. Financial Regulations.
8. Governance and Accountability for Smaller Authorities in England.
9. Terms of Reference for the two committees.

The Clerk advised that she would be sending the latest copy of the Fixed Assets Register to the Council's insurer again in the summer before the renewal quotes are calculated.

RESOLVED that:

- (a) the documents listed above be approved;
- (b) the employee dishonesty cover of £150,000 be approved;

The employee dishonesty cover will be reviewed before the insurance is renewed next. These documents appear as Appendix 1 to these Minutes in the Minute Book

**675.21 COOMBES WOOD**

A discussion took place on the future of Coombes Wood and the BMX track. It was AGREED to meet with Ollie the lead rider on site to discuss the jumps. The Clerk will inform the insurer about the broken glass and will enquire of DAPTC as to what the some legal wording could be displayed to tell walkers that the site is unsafe and should be used at their own risk.

**676.21 CUTLERS PLACE LAND**

A discussion took place on what to do about the scrap of land at Cutlers Place which the Parish Council have been maintaining for the last 3-4 years. Land Registry Office Copy Entries and Filed Plan of title numbers DT422211 were displayed to show the owner registered as Brookes Builders based in Poole. This company is still trading according to Companies House. It was RESOLVED to cease maintaining this land now that the landowner has been found.

Cllr Dover left the meeting at 9:11pm

**677.21 PLANNING/TREE WORKS IN A CONSERVATION AREA**

It was RESOLVED to submit no objection to the application number 3/21/0031/TCA.

**678.21 CALENDAR OF MEETINGS FOR 2021/2022**

RESOLVED that the Calendar of Meetings for 2021/2022 be approved. A Copy of which appears as Appendix 2 to these Minutes in the Minute Book.

**679.21 MINUTES**

The Minutes of the Council Meeting held on 8<sup>th</sup> December 2020 were submitted.

RESOLVED that the Minutes be approved and signed.

**680.21 MATTERS ARISING ON THE MINUTES**

No matters arising.

**681.21 COMMITTEE REPORTS**

(a) HIGHWAYS PLANS & THE ENVIRONMENT – 12 January

The report of the Meeting was submitted.

RESOLVED that the report be approved and adopted.

(b) FINANCE AND GENERAL PURPOSES – 19 January

The report of the Meeting was submitted.

RESOLVED that the report be approved and adopted.

**682.21 ACCOUNTS FOR PAYMENT**

RESOLVED that the accounts listed in Appendix 3 to these Minutes in the Minute Book be passed for payment and cheques drawn accordingly.

**683.21 ITEMS FOR INFORMATION AND MATTERS FOR FORTHCOMING AGENDA**

Cllr Johnson – Community Policing

Cllr Urquhart – Tommy's location

The Meeting ended at 9.19 pm.

CHAIR