

At the Council Meeting of **COLEHILL PARISH COUNCIL** held at COLEHILL VILLAGE HALL on **5th April 2022**, at **7.15pm**.

PRESENT

Cllr Emma Urquhart, Chair

Cllr Nigel Bridle, Vice-Chair

Cllrs Clare Davison, Andy Gale, Michael Gibbs, KD Johnson, Mark Keniston and Andy Todd

APOLOGIES

Cllrs Janet Dover, Leslie Gibson, Elizabeth Bradbury – It was **RESOLVED** to accept the apologies from all members.

Dorset Councillor Maria Roe

IN ATTENDANCE

Mrs Z Caddy – Clerk.

2 members of the public.

224.22 DECLARATIONS OF INTEREST

There were no declarations of interest.

225.22 PUBLIC PARTICIPATION SESSION

One member of the public made a representation in connection with a matter not on the agenda. The other was invited to speak but declined.

226.22 CHAIR'S REMARKS

No remarks due to lack of time.

227.22 MINUTES

The Minutes of the Council Meeting held on 8th March were submitted.

RESOLVED that the Minutes be approved and signed.

228.22 MATTERS ARISING ON THE MINUTES

Typo in the spelling of Keniston to be corrected as well as the date of the meeting between Cllr Bridle and the Reef to be inserted.

229.22 COMMITTEE REPORTS

- (a) **HIGHWAYS PLANS & THE ENVIRONMENT – 29th March 2022**
The report of the Meeting was submitted.

RESOLVED that the report be approved and adopted.

- (b) **FINANCE AND GENERAL PURPOSES – 29th March 2022**
The report of the Meeting was submitted.

Cllr Keniston is omitted and will be added.

RESOLVED that the report be approved and adopted.

230.22 GOVERNANCE DOCUMENTS

Members reviewed the following documents:

1. Co-option Policy
2. Emergency powers Policy
3. Risk Management Policy
4. Social Media Policy
5. Training & Development Policy
6. Privacy Notice
7. Working Group Protocol
8. Risk Assessments:
 - (a) Litter Picking Risk Assessment
 - (b) Grit Bin Risk Assessment
 - (c) Speed Indicator Device Risk Assessment

RESOLVED that the documents listed above be approved and adopted.
The documents listed appear in Appendix 1 to these Minutes in the Minute Book.

231.22 ACCOUNTS FOR PAYMENT

RESOLVED that the accounts listed in Appendix 2 to these Minutes in the Minute Book be passed for payment and cheques drawn accordingly.

232.22 FAIRTRADE REPRESENTATIVE

It was RESOLVED to appoint Cllr Gibbs into the position of Fairtrade Representative until the annual meeting in May and to continue to purchase Fairtrade products where possible in conjunction with the Council's position of member of a Fairtrade

233.22 PETTY CASH

It was RESOLVED to discontinue the use of the Petty Cash heading in the accounts package (In practice Petty Cash has not been used in the last 3-4 years at least)

234.22 ADDITIONAL BANK ACCOUNT/CHEQUE SIGNATORY

It was RESOLVED to add Cllr Gibson onto the bank accounts as a signatory. It was explained that any Councillor can volunteer to be a signatory and Cllr Bridle has volunteered to also be added. This will be listed on the next available agenda.

235.22 BULBS

Following the success of the Daffodil bulb giveaway, it was RESOLVED to allow £250 to be spent on a different variety of bulbs to giveaway for verges and communal areas towards the end of the summer.

236.22 PLANNING COMMITTEE DECISION RATIFICATION

It was RESOLVED to deal with planning applications with a differing approach. This means listing every application which comes into the Clerk, on the website to ensure clear visibility for residents. This may help to plug the gap left by Dorset Council that residents are not being written to when an application is in

close in proximity to their property. Applications will then be triaged by the Chair and/or Vice Chair in conjunction with the Clerk (delegated powers under the Local Government Act 1972 s.101) and are deemed requiring discussion in a public meeting if they are contentious, complicated or where a member of the Council or resident of Colehill requests a public discussion. These will be discussed at the next available meeting provided the commenting deadline allows.

237.22 REPORTS

Members NOTED the following information:

- (a) Cllr Urquharts's report on the Colehill Village Hall Committee meeting on 14th March 2022.

The reports appear as Appendix 3 to these Minutes in the Minute Book.

238.22 ITEMS FOR INFORMATION AND MATTERS FOR FORTHCOMING AGENDA

Cllr Gibbs would like to CPC to discuss and register dissatisfaction at Dorset Council's decision to stop informing members of the public about planning applications situated in the locality of their property.

Cllr Johnson's play inspection training certificate as lapsed and we should investigate sending more members undertaking the training.

Cllr Johnson would like a meeting of the Oliver's Park working group to start to discuss new play equipment.

Cloud based storage for documents.

239.22 EXCLUSION OF PRESS AND PUBLIC

It was proposed, seconded and agreed that in view of the nature of the business to be transacted it was likely that if a member of the public were present during the following item there would be a disclosure of 'Confidential Information' involving staff and they therefore be excluded from the meeting in accordance with Section 1(2) Public Bodies (Admission to Meetings) Act 1960.

240.22 CIVIL ACTION

Legal advice was considered and it was RESOLVED to pursue a course of legal action in connection with a civil matter – the spending power for this is Local Government Act 1972 s 222 (1) (a) – 'they may prosecute or defend or appear in any legal proceedings and, in the case of civil proceedings, may institute them in their own name'.

The Meeting ended at 9:15 pm.

CHAIR