

At the Council Meeting of **COLEHILL PARISH COUNCIL** held VIA ZOOM on **9th March 2021**, at **7.15pm**.

PRESENT

Cllr Emma Urquhart, Chair

Cllr Charlotte Greening, Vice-Chair

Cllrs Natalie Borrill, Christina Davies, Clare Davison, Janet Dover,
Mark Keniston, Andy Gale, Michael Gibbs, Leslie Gibson,
KD Johnson, and Roger Warner

APOLOGIES

Cllrs Nigel Bridle – unanimously accepted.

Dorset Councillor Maria Roe

IN ATTENDANCE

Mrs Z Caddy – Clerk.

725.21 DECLARATIONS OF INTEREST

There were no declarations of interest.

726.21 CHAIR'S REMARKS

Past minutes have been read and it's been noticed that lots of things have never been taken forward. Members should remember that things should ideally be discussed that require a resolution and that meetings are not just to do endless discussion for no real reason.

727.21 NATIONAL COUNCIL AWARD SCHEME

It was RESOLVED to apply for a NALC Local Council award scheme Foundation award in the May/June application window. Much of the criteria is now in place following the work of the Governance Working party but the rest can be pulled together between now and the assessment.

728.21 OLIVERS PARK MAINTENANCE CONTRACT

After examining the anonymised quotes provided for the required maintenance works in the Oliver's Park field and

play area for the financial year, it was RESOLVED to use Contractor C. Power to fund this falls under Public Health Act 1875 s.164. The evaluation matrix is attached at Appendix 1

729.21 HANDYPERSON

After examining the anonymised quotes provided by different general maintenance contractors, it was RESOLVED to use all the contractors that have applied. The evaluation matrix is attached at Appendix 2.

730.21 WIMBORNE CEMETERY JOINT MANAGEMENT COMMITTEE (WCJMC)

A revised AST and revised constitution from WCJMC were considered and it was RESOLVED to adopt both documents.

731.21 RISK ASSESSMENT DOCUMENTS

Members reviewed the following documents which on 19th February members of the Governance working group formulated:

- 4 Risk Assessments for Grit Bins, SID, Conservation Day & Remembrance Day
 - Revised policy for Co-option
 - Revised Policy for Social Media
- Cllr Borrill left the meeting at 8:17pm
- New Emergency Powers Policy to replace the HCID Policy
 - Changes proposed to the Grant Aid processes

RESOLVED that the documents be approved. These documents appear as Appendix 3 to these Minutes in the Minute Book. Background Papers: C/:Risk Assessment file.

732.21 COOMBS WOOD

Cllr Urquhart gave an update on Coombs Wood and it was RESOLVED to keep the site closed to BMX riding and

excavation/jump construction until further notice. It was also RESOLVED to form a Coombs Wood working party to look at what to do about the issues in connection with the site. Cllrs Johnson, Greening, Davison, Gibson and Urquhart will be on the working party.

Cllr Davies left the meeting at 8:38pm

733.21 FLOWER BEDS

It was RESOLVED to have the handyperson dig some flower beds on the corner opposite the church and possibly other locations and that Cllr Urquhart will plant them with bulbs and possibly shrubs. The budget for this will be £800 and Power to fund this falls under Public Health Act 1875 s.164.

734.21 CCTV

It was RESOLVED to remove the equipment at the Co-op. An electrician will be required to do this.

735.21 COMMUNITY GOVERNANCE REVIEW

It was RESOLVED to form a Community Governance working party to start to look into the review which is taking place later in the year. Members of the working party will be Cllr Johnson, Gibson, Urquhart and Keniston.

736.21 ACCOUNTS

The Clerk circulated a Financial Statement from 1 April 2020 to 3rd March 2021, a copy of which appears as Appendix 4 to these Minutes in the Minute Book.

RESOLVED that the Financial Statement be received and noted.

737.21 BANK ACCOUNT RECONCILIATIONS

RESOLVED that the bank account reconciliations be signed in accordance with the Financial Regulations.

738.21 MINUTES

The Minutes of the Council Meeting held on 16th February 2021 were submitted.

RESOLVED that the Minutes be approved and signed.

739.21 MATTERS ARISING ON THE MINUTES

No matters were arising on the minutes.

740.21 COMMITTEE REPORTS

(a) HIGHWAYS PLANS & THE ENVIRONMENT – 2nd February 2021

The report of the Meeting was submitted.

RESOLVED that the report be approved and adopted.

(b) HIGHWAYS PLANS & THE ENVIRONMENT – 23rd February 2021

The report of the Meeting was submitted.

RESOLVED that the report be approved and adopted.

741.21 ACCOUNTS FOR PAYMENT

RESOLVED that the accounts listed in Appendix 5 to these Minutes in the Minute Book be passed for payment and cheques drawn accordingly.

742.21 ITEMS FOR INFORMATION AND MATTERS FOR FORTHCOMING AGENDA

Tommy's location

Cllr Johnson - A Pothole has been dealt with in Canford View Drive.

The Meeting ended at 9:09 pm

CHAIR