

At a Meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** of COLEHILL PARISH COUNCIL held at COLEHILL VILLAGE HALL on **22<sup>ND</sup> APRIL 2025**, at **8.25pm**.

PRESENT

Cllr Leslie Gibson, Chair

Cllrs Ann Edwards, KD Johnson, Mark Keniston, Ken Murgatroyd and Richard Palmer

APOLOGIES

Cllrs Susan Cowsill and Emma Urquhart – It was RESOLVED to accept the reasons for the apologies.

IN ATTENDANCE

Mrs Z Caddy– Clerk.

**344.25 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**345.25 PUBLIC DISCUSSION PERIOD**

There were no members of the public in attendance.

**346.25 MINUTES**

The Minutes of the Meeting held on 25<sup>th</sup> February 2025, having been circulated, were taken as read, confirmed and signed.

**347.25 MATTERS ARISING**

294.25 – Cllr Johnson – DAPTC due to a technical issue the incorporation did not happen until 10<sup>th</sup> April

**348.25 TELEPHONE BOX SHELVING**

It was RESOLVED to accept Quote 2 - £355.00 + recoverable VAT to build shelving for books.

**349.25 V E DAY PLANS**

Cllr Davison gave a report on the plans – there are two events – one is a public quiz and the other is a Lights of Peace event which will be a private event in conjunction with St Michaels Middle School.

The risk assessments were RESOLVED and ADOPTED.

**350.25 GOVERNANCE DOCUMENTS**

It was RESOLVED to adopt the following documents:

Acceptable Use policy - no changes proposed [Acceptable useage Policy](#)

Petition Policy - no changes proposed [Colehill Petitions Policy](#)

**351.25 ANNUAL REPORT FOR 2024/25 AND PLAN FOR 2025/26**

Cllr Gibson presented the Annual Report for the last Council year and Action plan for the year ahead – It was RESOLVED to agree this document and publish on the website.

Hard copies of the annual report to be made available at the Reef and the library.

**352.25 DELEGATED DECISIONS**

It was NOTED that the sum of £305 was spent on having 8 finger posts, 7 bus shelters and one road sign cleaned.

**353.25 BANK ACCOUNT RECONCILIATIONS**

RESOLVED that the bank account reconciliations be signed in accordance with the Financial Regulations.

**354.25 ACCOUNTS FOR PAYMENT**

RESOLVED that the accounts listed in Appendix 1 to these Minutes in the Minute Book be passed for payment and cheques drawn accordingly.

**355.25 ITEMS FOR REPORT AND CLOSE OF MEETING**

No items.

The Meeting ended at 8.54 pm.

CHAIR