



Colehill Parish Council

Mrs Zoe Caddy, Clerk to the Council

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18 February 2020

Dear Member

You are summoned to attend a meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** of Colehill Parish Council which will be held on **Tuesday, 25th February 2020**, in the **Betty Webster Committee Room**, at Colehill Memorial Hall, at 8.00pm or at the rising of the Highways and Plans Committee meeting, whichever is the later, to consider the following Agenda items.

Yours faithfully

Clerk

The Councillors who are called to this committee are: Cllrs Nigel Bridle, Susan Cowsill, Andy Gale, Leslie Gibson, Charlotte Greening, KD Johnson, David Mitchell, Stefan Morawiec, Emma Urquhart, Darren Williams and **Clare Davison, (Rota Member)**.

PUBLIC DISCUSSION PERIOD

Members of the public will have an opportunity to raise questions before the meeting starts.

A G E N D A

1. **Apologies for Absence**

To receive apologies for absence.

2. **Declarations of Interest**

To receive declarations of disclosable pecuniary interests from Members in respect of the following items.

3. **Minutes**

To confirm the Minutes of the meeting held on 14th January 2020 (Previously circulated with the Council Agenda. Please bring your Minutes with you to the meeting).

4. **Matters Arising**

Any questions arising from the Minutes of 14 January 2020.

The Minutes have been approved by Council.

5. **VE Event update including event insurance quote to be looked at.**

To review expenditure on the VE weekend celebrations and to decide whether to take out event insurance in case the event needs to be cancelled.

6. Accounts for Payment
List to be laid on the table.

7. Accounts
To receive the accounts for the period 1 April 2019 to 18 January 2020 (copy herewith).

8. Bank Account Reconciliations
To sign the bank reconciliations.

9. Virement
To approve a virement for the expenditure incurred on the following items:-

Budget heading	Budget	Overspend	Take from
Salaries	£18,800.00	£1,430.00	Employee pension (£100) & Employee tax & NI (£1,180) & Office Expenses (£160)
Employer NI	£2,200.00	£461.00	Oliver's Park £461.00
Employer Pension	£5,330.00	£810.00	Oliver's Park £810.00
Edge finance package	£350.00	£4.00	Oliver's Park £4.00
Telephone	£500.00	£25.00	Cost of meetings £25.00

If approved, the sums listed above in the 'Overspend' will need to be taken from the budget heading in the 'Take from' column.

10. Christmas Tree
To resolve to purchase a rooted tree to be planted at St Michael's church which they will be able to use as a Christmas tree annually. The annual cost for a cut tree is £450 +VAT and the cost of delivery is £325 +VAT. To resolve the budget for this project.

11 Items for report or future Agenda