



Colehill Parish Council

Mrs Zoe Caddy, Clerk to the Council

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22nd October 2025

Dear Member

You are summoned to attend a meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** of Colehill Parish Council which will be held at **Colehill Village Hall Betty Webster Committee Room**, on the 28th October 2025 at 8.00pm or at the rising of the Highways, Plans and the Environment Committee meeting, whichever is the later, to consider the following Agenda items.

Yours faithfully



Clerk

The Councillors who are called to this committee are: **CLLrs Susan Cowsill, Ann Edwards, Leslie Gibson, KD Johnson, Mark Keniston, Ken Murgatroyd, Richard Palmer and Andy Todd**

A G E N D A

- 1. Public Discussion Period**
Members of the public will have an opportunity to raise questions and make representations.
- 2. Apologies for Absence**
To receive apologies for absence.
- 3. Declarations of Interest**
To receive declarations of disclosable pecuniary interests from Members in respect of the following items.
- 4. Minutes**
To confirm the Minutes of the meeting held on 26 August 2025 ([FGP Minutes](#)).
- 5. Matters Arising**
Any questions arising from the Minutes of 26th August 2025.
The Minutes have been approved by Council.
- 6. Policy and Governance Documents Review**
Following circulation/review to/by the Governance Working Group on 12th October 2025, it is recommended to review and to resolve to and adopt the following:
 - Remembrance Risk Assessment - no changes identified
 - Christmas Party Risk Assessment - Remove the section saying signage and cones are put out to keep the car park entrance clear, as this is not necessary.
 - Dignity at Work Policy - no changes identified [Colehill Policy](#)

- Equality & Diversity Policy - no changes identified [Colehill Policy](#)
- Sickness & Absence Policy - no changes identified [Colehill Employment Policy](#)
- Grievance Procedure - no changes identified [Colehill Employment Policy](#)
- Disciplinary Procedure - no changes identified [Colehill Employment Policy](#)

7. Remembrance Parade

To note that the Parade arrangement are in place including legal Road Closures, marshals have been briefed and 2x wreaths have been organised with a donation going to the Royal British Legion of £55.00 will be made.

8. Millennium Map alterations

To agree what alterations need to be made to the Millennium map graphic to enable quotes to be sought.

9. Community Infrastructure Levy (CIL)

To note that the Council have received £816.08 Community Infrastructure Levy (CIL)

10. Accounts for Payment

List to be laid on the table and resolved to make payment.

11. Accounts

To receive the accounts for the period 1 April 2025 to 22 October 2025 (copy herewith).

12. Delegated Decisions

To note the delegated decision to order a new Arnold-Baker on Local Council Administration Fourteenth edition x 1 at a cost of £180.00

13. Bank Account Reconciliations

To sign the bank reconciliations.

14. Internal Audit

To note that the internal audit will commence week beginning 27th October 2025. The report letter will be presented to Council on 9th December 2025.

15. Items for report and close of meeting.