

At a Meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** of COLEHILL PARISH COUNCIL via ZOOM on **19th January 2021**, at **7:15pm**.

PRESENT

Cllr Leslie Gibson, Chair

Cllr Emma Urquhart, Vice-Chair

Cllrs Natalie Borrill, Nigel Bridle, Christina Davies, Andy Gale, Michael Gibbs, Charlotte Greening, KD Johnson, Roger Warner **and Clare Davison, (Rota Member)**.

APOLOGIES

No apologies

IN ATTENDANCE

Mrs Z Caddy– Clerk.

660.21 DECLARATIONS OF INTEREST

There were no declarations of interest.

661.21 MINUTES

The Minutes of the Meeting held on 24 November 2020, having been circulated, were taken as read, confirmed and signed.

662.21 MATTERS ARISING

There were no matters arising.

**663.21 ANNUAL REVIEW OF BALANCES AND EARMARKED RESERVES
DRAFT ESTIMATES AND BUDGET 2021/2022**

Members reviewed the balances of the 2020/21 budget and considered the draft budget for 2021/22 which would be approved at the Council meeting on the 26th January.

It was proposed that a precept of £121,703.61 be recommended to Council. This gave an equivalent Parish Council Tax Levy of £39.50, a 1.28% increase on that for 2020/21 (£39.00). With a predicted income of £134,895.87, the amount that would need to be drawn from reserves would be £24,527.91.

RESOLVED:

(a) that the balances of the 2020/21 budget be approved.

(b) that the draft budget of £159,423.78 be considered and approved at the Council meeting on the 26th January.

664.21 ACCOUNTS FOR PAYMENT

RESOLVED that the accounts listed in Appendix 1 to these Minutes in the Minute Book be passed for payment and cheques drawn accordingly.

665.21 ACCOUNTS

The Clerk circulated a Financial Statement from 1 April 2020 to 4 January 2021, a copy of which appears as Appendix 2 to these Minutes in the Minute Book. RESOLVED that the Financial Statement be received and noted.

666.21 BANK ACCOUNT RECONCILIATIONS

RESOLVED that the bank account reconciliations be signed in accordance with the Financial Regulations.

667.21 VIREMENT

It was RESOLVED to make a virement for the expenditure incurred incur for: Admin assistance of £157.10. This sum will be taken from “Members expenses”

It was RESOLVED to make a virement for the expenditure incurred incur for: Defibrillators of £159.00. This sum will be taken from “Grit Bins”

668.21 MAINTENANCE CONTRACTOR

It was RESOLVED to advertise and appoint a maintenance contractor and ideally a nominated ‘back-up’ contractor to work on a self-employed flexible basis for small straightforward jobs in and around the Parish as and when they arise. It was AGREED that this should not be a ‘friend/family member’ of the Council/Councillors.

669.21 ACHIEVEMENTS AND 2021 PLANS

Cllr Gibson reported on lasts year’s achievements including projects completed and financial overview and it was AGREED that we would publish a sheet summarising this on our website.

670.21 ITEMS FOR REPORT OR FUTURE AGENDA

The Local Plan consultation will be dealt with on 2nd and 23rd February at the Highways Plans and the Environment committee meetings.

The Meeting ended at 8.40 pm.

CHAIR