

At a Meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** of COLEHILL PARISH COUNCIL held at COLEHILL VILLAGE HALL on **25<sup>th</sup> June 2024**, at **8.00pm**.

PRESENT

Cllr Emma Urquhart, Vice-Chair (Chair for the meeting)  
Cllrs Susan Cowsill, Ann Edwards, KD Johnson, Mark Keniston and Ken Murgatroyd

APOLOGIES

Cllrs Leslie Gibson (Covid isolation) It was RESOLVED to accept the reasons for the apologies.

IN ATTENDANCE

Mrs Z Caddy– Clerk. It was RESOLVED to accept the reasons for the apologies.

**62.24 APPOINTMENT OF CHAIR OF COMMITTEE**

It was RESOLVED to appoint Cllr Leslie Gibson as Chair of this committee for the ensuing year.

**63.24 APPOINTMENT OF VICE-CHAIR OF COMMITTEE**

It was RESOLVED to appoint Cllr Emma Urquhart as Vice-Chair of this committee for the ensuing year.

**64.24 DECLARATIONS OF INTEREST**

Cllrs Urquhart and Murgatroyd both declared a disclosable non-pecuniary interest in agenda item 14 as trustees of the Colehill & Wimborne Youth & Community Centre.

**65.24 PUBLIC DISCUSSION PERIOD**

No members of the public were in attendance.

**66.24 MINUTES**

The Minutes of the Meeting held on 30<sup>th</sup> April 2024, having been circulated, were taken as read, confirmed and signed.

**67.24 MATTERS ARISING**

Cllr Johnson has organised a contractor to come and view the Honours board in the Committee room with a view to making an additional matching one.

**68.24 POLICY AND RISK ASSESSMENT REVIEW**

The following documents were reviewed, amended and it was RESOLVED to adopt:

Acceptable Usage Policy (no proposed changes) ([here](#))

Petitions Policy (no proposed changes) ([here](#))

Complaints Policy (Suggest replacing a named Chair to 'refer to our website for Chair's name and contact details') ([here](#))

Model Publication Scheme (Class 1 - Adding Assistant Clerk details to the website and referring to here, Class 3 - remove mention of the Parish Plan and for the

Annual report line removing reference to FGP meeting, Class 7 - remove mention of CCTV) ([here](#))

Grit Bin risk assessment – (no proposed changes) (attached)

Conservation & Litter Picks risk assessment (no proposed changes) (attached)

SID risk assessment – (no proposed changes) (attached)

**69.24 WAYLEAVE AGREEMENT**

This was not discussed as a decision was no longer required.

**70.24 TELEPHONE CONTRACT**

It was RESOLVED to enter into a month contract to supply the telephone line and Broadband with Sky at a monthly cost of £14:95 for 6 months then £29.95 for the remainder of the term.

**71.24 TRIANGLE WOODS VEGETATION CUT BACK**

It was RESOLVED to appoint a contractor at a cost of £120.00 to cut back the vegetation that is encroaching onto the pavement along Wimborne Road.

**72.24 ACCOUNTS**

The Clerk circulated a Financial Statement from 1 April 2024 to 18 June 2024, a copy of which appears as Appendix 1 to these Minutes in the Minute Book.

RESOLVED that the Financial Statement be received and noted.

**73.24 BANK ACCOUNT RECONCILIATIONS**

RESOLVED that the bank account reconciliations be signed in accordance with the Financial Regulations.

**74.24 GRANT AID**

Following review of the applications and supporting documents, it was RESOLVED to grant the following organisation the following amounts:

Wimborne Vision Dial-a-ride £500.00

Colehill First School Association £1,000.00

Colehill & Wimborne Youth & Community Centre £5,000.00

**75.24 ACCOUNTS FOR PAYMENT**

It was RESOLVED that the accounts listed in Appendix 2 to these Minutes in the Minute Book be passed for payment and bank transfers made accordingly.

**76.24 ITEMS FOR REPORT AND CLOSE OF MEETING**

No items.

The Meeting ended at 7:48 pm.

CHAIR