

At a Meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** of COLEHILL PARISH COUNCIL held at COLEHILL VILLAGE HALL on **26<sup>th</sup> August 2025**, at **8:32pm**.

PRESENT

Cllr Leslie Gibson, Chair  
Cllr Andy Todd, Vice-Chair  
Cllrs Susan Cowsill, Ann Edwards, KD Johnson, Ken Murgatroyd, Richard Palmer and Emma Urquhart (substitute for Mark Keniston)

APOLOGIES

Cllr Mark Keniston – It was RESOLVED to accept the reasons for the apologies.

IN ATTENDANCE

Mrs Z Caddy– Clerk.

**114.25 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**115.25 PUBLIC DISCUSSION PERIOD**

No members of the public were in attendance.

**116.25 MINUTES**

The Minutes of the Meeting held on 17<sup>th</sup> June 2025, having been circulated, were taken as read, confirmed and signed.

**117.25 MATTERS ARISING**

There were no matters arising.

**118.25 ACCOUNTS FOR PAYMENT**

RESOLVED that the accounts listed in Appendix 1 to these Minutes in the Minute Book be passed for payment and cheques drawn accordingly.

**119.25 ACCOUNTS**

The Clerk circulated a Financial Statement which includes a comparison of income and expenditure against the budget from 1 April 2025 to 20<sup>th</sup> August 2025, a copy of which appears as Appendix 2 to these Minutes in the Minute Book.

RESOLVED that the Financial Statement be received and noted.

**120.25 BANK ACCOUNT RECONCILIATIONS**

RESOLVED that the bank account reconciliations be signed in accordance with the Financial Regulations.

**121.25 YEAR END 31 MARCH 2025 AND EXTERNAL AUDIT REPORT**

The audit was completed on 8th August 2025 by BDO LLP. The Council NOTED the report (published here) [AGAR-Section-3-2024-2025](#) and to RESOLVED that the Notice will be displayed for 14 days on the Co-op noticeboard and online indefinitely.

**122.25 ACTION PLAN**

It was RESOLVED to add the additional sections/content in the annual action plan previously omitted.

**123.25 POLICY AND GOVERNANCE DOCUMENTS REVIEW**

Following circulation to the Governance Working Group on 5th August 2025, it was RESOLVED to adopt the following which will be published online:

- Privacy Notice [Colehill Privacy Notice](#)
- Risk Management Policy [Colehill Risk Management Policy](#)
- Emergency Powers Policy [Colehill Emergency Powers Policy](#)
- Code of Conduct [Code of Conduct](#)

**124.25 APPLICATIONS FOR GRANT AND DONATIONS**

It was RESOLVED to award the following grant aid £100.00 to Planet Wimborne.

No grant aid for Colehill Village Hall on the basis that the application is for retrospective projects/items which goes against our Grant Aid Policy – but future applications will be looked upon favourably if in line with the previously agreed list of items discussed with the Hall Committee.

**125.25 REVIEW OF PROGRESS ON PROJECTS EARMARKED FOR THIS FINANCIAL YEAR IN THE ACTION PLAN**

The action plan for this year was reviewed and progress notes and updates were added as well as a next review date of 25<sup>th</sup> November and RESOLVED.

**126.25 ITEMS FOR REPORT AND CLOSE OF MEETING**

Bulbs for a giveaway

The Meeting ended at 9:39 pm.

CHAIR