

At a Meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** of COLEHILL PARISH COUNCIL held at COLEHILL MEMORIAL HALL on **25TH FEBRUARY 2020**, at **8.00pm**.

PRESENT

Cllr David Mitchell, Chairman

Cllr Emma Urquhart, Vice-Chairman

Cllrs Nigel Bridle, Andy Gale, Leslie Gibson, Charlotte Greening, KD Johnson and Stefan Morawiec.

APOLOGIES

Cllrs Clare Davison

IN ATTENDANCE

Mrs Z Caddy– Clerk.

402.20 MINUTES

The Minutes of the Meeting held on 14th January 2020, having been circulated, were taken as read, confirmed and signed.

403.20 MATTERS ARISING

344.20 Cllr Johnson – a comma needs inserting into the figure of £1,750

404.20 V E EVENT UPDATE AND EVENT INSURANCE COVER

An update was given on the costs and plans so far. Event insurance was discussed and quotes were examined. In light of the fact that no insurer will cover national Mourning or Coronavirus issues, which are the most likely reasons the weekend events are cancelled, it was RESOLVED to not take out any insurance cover.

405.20 ACCOUNTS FOR PAYMENT

RESOLVED that the accounts listed in Appendix 1 to these Minutes in the Minute Book be passed for payment and cheques drawn accordingly.

406.20 ACCOUNTS

The Clerk circulated a Financial Statement from 1 April 2019 to 17th February 2020, a copy of which appears as Appendix 2 to these Minutes in the Minute Book.

RESOLVED that the Financial Statement be received and noted.

407.20 BANK ACCOUNT RECONCILIATIONS

RESOLVED that the bank account reconciliations be signed in accordance with the Financial Regulations.

408.20 VIREMENT

It was RESOLVED that the virements below were approved.

Budget heading	Budget	Overspend	Take from
Salaries	£18,800.00	£1,430.00	Employee pension (£100) &

			Employee tax & NI (£1,180) & Office Expenses (£160)
Employer NI	£2,200.00	£461.00	Oliver's Park £461.00
Employer Pension	£5,330.00	£810.00	Oliver's Park £810.00
Edge finance package	£350.00	£4.00	Oliver's Park £4.00
Telephone	£500.00	£25.00	Cost of meetings £25.00

409.20 CHRISTMAS TREE

It was RESOLVED that a decision on this be DEFERRED to enable further investigation to be carried out into what type of tree would be suitable and the best time to plant one would be. Cllr Bridle will be instrumental helping with this.

The Meeting ended at 9:05pm.

CHAIRMAN