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**COLEHILL PARISH COUNCIL**

**GRANTS AND DONATIONS APPLICATION FORM**

**Before completing this form, please read the instruction notes as these provide examples of why grants may be refused.**

**It is important that all information is included on this form.** **The Council will not accept covering letters and will not accept any new information once a decision has been made.**

**Completed forms must be emailed to:** **Clerk@colehill.gov.uk** **(Note, only digital forms will be accepted)**

**Requests for grants can be made at any time from 1st April to 31st January. If successful, payment will normally be made within 3 months of application.**

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| **Name of organisation** |  |
| **Address** |  |
|  | **Postcode** |
| **Email address** | **Telephone number** |
| **Please state the account name, sort code and account number for payment into:** | **Please state the amount of grant required:****£***(There is no guarantee that this amount will be granted)* |
| **Please state the dates covering the application (if applicable):** |

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| **1.** | **How will you spend the money if you are successful in obtaining a grant?** |

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| **2.** | **Have you applied for a grant or loan from any of the following:***(Please state the amount asked for if an application is pending, the amount granted if approved, or the reason why a grant was refused)* |
|  | AmountPending£ | AmountGranted£ | Reason for Refusal |
| Sports Council |  |  |  |
| Bank |  |  |  |
| Private/Commercial Sponsor |  |  |  |
| Dorset Playing Fields Association |  |  |  |
| Other organisation or council |  |  |  |

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| **3.** | **How will a grant improve your organisation?** |
| **4.** | **How many of your members are residents in the parish of Colehill?** |  |
| **5.** | **What are the objectives of your organisation?** |

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| **6.** | **What restrictions exist on who can join your organisation?** |
| **7.** | **If you have been issued with a Council grant previously please explain how it was spent.** |
| **8.** | **How will this grant benefit the residents of Colehill?** |
| **9.** | **Do you have secure tenure at the project site and if you do what type is it?** |
| **10.** | **What facilities are available for disabled people within your organisation?** |

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| **11.**  | **Have you made any environmental improvements in the last 12 months?** |
| **12.** | **Do you have any environmental improvements planned for the next 12 months?** |
| **11.** | **Please provide any other comments you would like to make here** (Please do not add extra pages): |

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| **Please enclose with this application the following information, as appropriate:** |
| 1. **A copy of your organisation’s constitution.**
 | 1. **A copy of your most recent audited accounts.**
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| 1. **Any letters of confirmation or other grants/loans secured.**
 | 1. **Business plan for the future operation of your club/organisation.**
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| Signature: | Please print name: |
| Date: |  |