



COLEHILL TOWN COUNCIL

LOCAL PLAN WORKING GROUP - TERMS OF REFERENCE

Under Standing Order 4 the Council may set up advisory committees that consist of Councillors and members of the public.

1. Sponsorship

The Local Plan Working Group was established by Council at the meeting held on 16th September 2025.

2. Scope

To consider matters connected to Dorset Council's development of a new Local Plan.

Scope includes:

- a) To draft a recommended response to the Local Plan, including responses to all the proposed major housing sites within Colehill and any others in close proximity likely to impact on Colehill. (now complete)
- b) Monitor the progress of the Dorset Design Code project & engage in relevant meetings.
- c) Monitor the progress of the Dorset Local Plan development & engage in relevant meetings.
- d) Analyse communications from external sources regarding the Local Plan.
- e) Monitor matters connected to the major housing sites identified in the Local Plan impacting on Colehill, including consideration of any informal pre-application requests received from potential developers of these sites.

3. Approach

The Group will be managed in accordance with the Council's Working Group Protocol.

The Group may liaise as appropriate with neighbouring parish/town councils to discuss housing sites in their areas that are likely to impact on Colehill.

The Group has no decision making or budgetary powers. For all decisions the Group will prepare options & recommendations for agreement by full Council or an appropriate Committee.

4. Membership

The Group may consist of both Councillors and members of the public and may co-opt additional members at its discretion.

5. Meetings

The Group will meet as and when required.

Version History

Date	Summary of Changes
16/9/25	New TOR
28/10/25	Scope amended to include ongoing monitoring of progress of the Local Plan and Local Code
16/6/26	Council name change. Scope amended to include ongoing monitoring of matters connected to the major housing sites impacting on Colehill, and to reflect progress

This Terms of Reference will be reviewed annually, the next review is due by June 2027.