



## **COLEHILL PARISH COUNCIL**

### **OLIVER'S PARK WORKING GROUP - TERMS OF REFERENCE**

**Under Standing Order 4 the Council may set up advisory committees that consist of Councillors and members of the public.**

**1. Sponsorship**

The Oliver's Park Working Group was established by the Highways, Plans & the Environment Committee at the meeting held on 25<sup>th</sup> February 2025.

**2. Scope**

The Group will investigate, propose and progress a number of potential improvement projects for Oliver's Park, including:

- a) Possible installation of outdoor gym equipment.
- b) Removing signage installed by East Dorset Council and considering the possible replacement with new signage.
- c) Considering whether the Fields in Trust Plaque can be installed somewhere on the site.

**3. Approach**

The Group will be managed in accordance with the Council's Working Group Protocol. For each topic within scope, the Group will carry out investigations, produce specifications and work as appropriate with suppliers/contractors to obtain and review quotes.

The Group has no decision making or budgetary powers. For all decisions the Group will prepare options & recommendations for agreement by full Council or the appropriate Committee.

**4. Membership**

The Group may consist of both Councillors and members of the public and may co-opt additional members at its discretion.

**5. Meetings**

The Group will meet as and when required.

This Terms of Reference will be reviewed annually, it was initially agreed on 25<sup>th</sup> February 2025 and the next review is due by February 2026.